

## OXFORDSHIRE COUNTY COUNCIL HIRE OF SWIMMING POOLS

**Name of establishment: St Andrews School**

One copy to be retained by establishment after approval

One copy to be retained by the hirer after approval



Applications must be accompanied by the correct payment and should be made at least 21 days in advance to Head of Establishment

Name and address of Establishment	Chinnor Community Swimming Pool Station Road, Chinnor OX39 4PU			
Name of Hiring Organisation or Individual Hirer		Age range of members (up to 11 years old)		
Name and address of contact person		Telephone number		
Email of contact person		Name of Qualified Life Saver(s)* (if known)		
Type of use		No. in group (max 20)		
		No. Non swimmers (max 12)		
Day and Date of hire		No. of occasions booked		
<b>Requirements</b>	<b>Times from – to</b>	<b>No. of hours</b>	<b>Rate/Hire</b>	<b>Charge</b>
Chinnor Community Swimming Pool		1.5 hour (1 hour in the pool)	£68.18	£68.18
VAT has been charged where appropriate and is included in the total charge. A VAT invoice may be issued, if required, upon separate application by the hirer			Public Liability Insurance @ 10% of hire fee	£6.82
			VAT @ 20%	£15.00
Cheques made payable to <b>ST ANDREWS SCHOOL</b>			<b>TOTAL CHARGE</b>	<b>£90.00</b>

- I have read and undertake to observe the Council's and Establishment's general conditions of hire and the conditions applicable to swimming pool (copy enclosed to be retained by the hirer) and to be responsible for the making good any loss or damage to the premises or equipment of the pool resulting from this hiring and will ensure that the facilities are left clean and tidy after use. I have read and understood and retained a copy of the normal operating procedures and emergency action plan.
- I agree to pay the additional fee for public liability insurance cover arranged by Oxfordshire County Council.
- The Swimming Pool Committee reserves the right to cancel the hire of the Swimming Pool without notice if Health and Safety issues mean that it is not safe to use. In this case a full refund will be issued.
- No refund will be given if the hirer cancels hire within 2 weeks of the hire date.
- No refund will be given in the case of bad weather as long as it is still safe to open the pool. The pool would only be closed by the committee in the case of a lightning storm or other weather that presents a health and safety risk.

I have paid the fee of £90.00 via direct transfer

I enclose the fee of £90.00 (cheques made payable to **ST ANDREWS SCHOOL**)

Hirers are advised that they should not make any arrangements regarding their bookings until they receive the confirmation copy of this application.

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

I approve this hire on behalf of the governors of St Andrews School

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Position Held: \_\_\_\_\_

\*Lifesaving/Lifeguarding. See Oxfordshire County Council Swimming Policy