

Chinnor Community Swimming Pool

FIRE DRILL PROCEDURES

Anyone who discovers a fire within the pool area should alert the lifeguard who will blow their whistle to raise the alarm and ask a responsible adult to phone the fire brigade.

ON HEARING THE ALARM THE PRIORITY IS TO CLEAR THE BUILDING

If the emergency whistle is blown in the swimming pool the lifeguard should send an adult to ring the bell in Manser and Benton Halls if school is in session. The secretary will inform the Communications and Interactions Resource Base

Keep calm and direct the children to leave the building. They must not attempt to collect possessions. During school time teachers lead will take the attendance register or the class lists hanging in the PE store if children are in the hall. The secretary will take the Visitors book. If school is not in session the lifeguard will take the swimming register.

Children and adults must go out in single file **through the nearest Fire Exit**. During school time once outside, any children detached from their own class should be sent to join it at the assembly point. An adult must ensure that no child has been left behind. The toilets must be checked and all other areas where children may be.

The children should walk in silence to the assembly point and line up in class order.

ASSEMBLY POINT

ALONG THE BACK FENCE OF THE POOL IN THE MIDDLE PLAYGROUND

As soon as the class is assembled, the class teacher will check everyone is present by a head count. If a child appears to be missing the register will be called. If school is not in session the lifeguard will check everyone is present. All reasonable steps, under the direction of the head teacher or deputy, will be taken to search the premises for anyone missing.

Visitors and Lifesavers should assemble in the visitor's area where they will be accounted for

Class teachers will raise an arm to indicate that everyone is accounted for.

No-one will leave the assembly point until the proper checks have been made and the Headteacher (or in the Head's absence the most senior member of staff present gives permission.)

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